

PORTOHOUSE.COM INTERNAL RULES



I - CHECK-IN

- 1.1) Check-in is between 4:00 p.m. and 11:00 p.m., after 11:00 p.m., it must be agreed in advance with PORTOHOUSE.COM, implying an additional cost of 50 €.
- 1.2) The check-in is made with the payment in advance or through the presentation of voucher of travel agency with whom we have established contract.
- 1.3) At the time of check-in all guests will have to identify themselves, providing their identity cards / citizen's card / passport for registration in the relevant legal entities.
- 1.4) Upon check-in you will be given a key ring with a key and an electronic control of the garage door of the house.
- 1.5) Likewise, will be showing the house and all objects and equipments and instructions of use, for the conference and handle.
- 1.6) Any changes to the agreed dates and times will have to be according to the availability of PORTOHOUSE.COM.

II - CHECK-OUT

- 2.1) On the day of departure, the House must remain free until 10 o'clock in the morning.
- 2.2) There will be a lecture on the filling, state and conservation of the house.
- 2.3) Any changes to the agreed dates and times will have to be according to the availability of PORTOHOUSE.COM.

III - NOISE

- 3.1) For the sake of respect and understanding for all neighbors, and legal imperatives, is need a special attention to silence, especially in the evening.
- 3.2) Between the hours of 10:00p.m. and 8:00 a.m., no activities are allowed that import noise that might disturb the neighbors (Decree-Law no. 9/2007 of January 17 [1]).

IV - DAMAGES

- 4.1) Any damage caused by the customer in the house, will be responsible and charged.
- 4.2) In case of loss, damage, loss or damage of any object of the filling, including the key of the house and the control of the garage, will be charged and has to be communicated, immediately, to PORTOHOUSE.COM.
- 4.3) PORTOHOUSE.COM, depending on the severity of the damages, will take the legal measures considered necessary.

V - SECURITY

- 5.1) PORTOHOUSE.COM is not responsible for money, jewelry or other valuables that may disappear inside the House.
- 5.2) Always remember to close the doors and windows of the House.
- 5.3) It is not allowed the stay and / or sleep people who are not part of the guest list in the House.
- 5.4) In case of emergency you should call 112 and the contacts of PORTOHOUSE.COM (+351 961 510 776)

VI - PROHIBITIONS

- 6.1) Notwithstanding the above and the general rules on local accommodation, it is not allowed inside the premises of the House:
 - a) Smoking, indoors and outdoors.
 - b) the performance of any type of parties or events, namely bachelor parties and similar parties.
 - c) Diving or jumping for the pool.
 - d) Change the layout of the rooms.
 - e) To leave garbage by the diverse spaces.
 - f) Excessive consumption of alcoholic beverages inside the House.
 - g) No pets are allowed.

VII - HYGIENE AND CLEANING

- 7.1) House cleaning is done weekly.
- 7.2) However, whenever guests change, the cleaning of the house will be carried out.
- 7.3) If the stay is longer than seven days, the sheets and towels will be replaced.

VIII - CIVIL RESPONSIBILITY

- 8.1) Failure to comply with the standards and recommendations contained in this Regulation shall be subject to applicable legislation.
- 8.2) The guest will always be held liable for any fines and fines that may arise for violation of legislation, namely noise and safety.
- 8.3) The guest will also be held liable for any damages that may arise during the period of his stay, namely in the house itself and in its filling, with the exception of those that can not be imputed to him.

Check-in: ____/____/____ : ____

Check-Out: ____/____/____ : ____

I have taken note of this regulation, in agreement with them, I am going to sign:

Signature: _____
(as citizen's card / passport)

Citizen Card / Passport Nr .: _____

Date: ____/____/____